

Student Handbook & Code of Conduct



ALFA Y OMEGA
ESCUELA BIBLICA



GLOBAL
UNIVERSITY



EL DIVINO
REDENTOR

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Message from Senior Pastor EDR

It is with great excitement that I welcome you to the Alpha and Omega Family.

Alpha and Omega Bible School is a vibrant, student-centered Bible learning community. Guided by the vision and ministry of the Holy Spirit, Alpha and Omega Bible School provides a living and learning environment based on the values and principles found in the Word of God.

As a Bible School grounded in the Word of God, our purpose is to teach those who search for knowledge and provide access to ministerial training to assist the local church and Christian community throughout the world, in obedience to the Great Commission (Matthew 28:16-20).

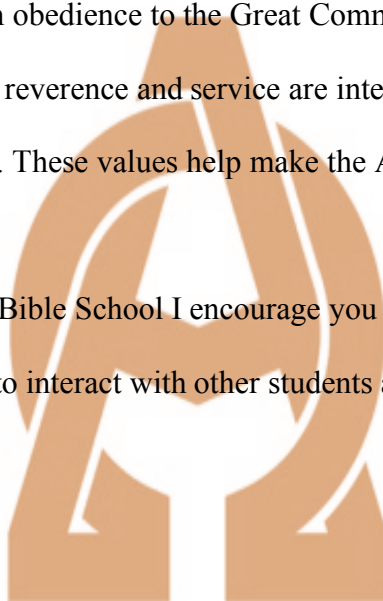
The values of community, learning, reverence and service are integrated into faculty, staff and administration to serve our students. These values help make the Alpha and Omega learning experience unique.

On behalf of the Alpha and Omega Bible School I encourage you to enjoy your learning experience.

Most importantly, I encourage you to interact with other students and support their growth and development.

Sincerely,

Rev. Obed Jimenez Lead Pastor



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Message from the Director

The Scripture according to the 2nd letter to Timothy, the apostle Paul encouraged Christ's followers to show themselves approved unto God. Paul set the standard; he pledged to remain steadfast to the Holy Scriptures. Himself, Paul remained a pupil and committed to the dispersion of the Word throughout his life. In the gospel of Mark, after the ascension, the disciples gave themselves to the work they were entrusted; ¹⁹“So then, after the Lord had spoken to them, He was received up into heaven, and sat down at the right hand of God. ²⁰And they went out and preached everywhere, the Lord working with *them* and confirming the word through the accompanying signs. Amen.”¹

Following Jesus's directives, Alpha & Omega Bible School is bound by His eternal promises. The mission of this ministry is to prepare the parishioners who's heart and mind are inclined to fulfil the great commission, to seek the souls who pilgrimage with no sense of purpose and redirect them toward an eternity with the Creator. It is the sincere intention of our staff to equip every serious student of the Holy Scriptures with the knowledge to move forward in the power of the Holy Spirit to not only speak but become witnesses of the miracles, signs, and wonders that the Lord almighty God will perform in lieu of their obedience and His love for the wounded.

Thank you for taking into account Alpha & Omega Bible School as your source for advancing the kingdom of Christ. We look forward to seeing you in our classrooms.

Best,

Sandra L, Escamilla, Alpha & Omega Bible School Director

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¹ [The New King James Version](#). (1982). (Mk 16:19–20). Nashville: Thomas Nelson.

Vision, Mission, and Beliefs

Vision Statement

Become a Church that makes disciples. Our most important value

CONNECT: develop relationships

GROW: teach biblical principles

SERVE: participation / teamwork

GO: continue making disciples

WORSHIP

Our method:

COMPASSION: make everyone feel welcome

COMMUNICATION: teach the Word of God

CORE: teamwork/unity

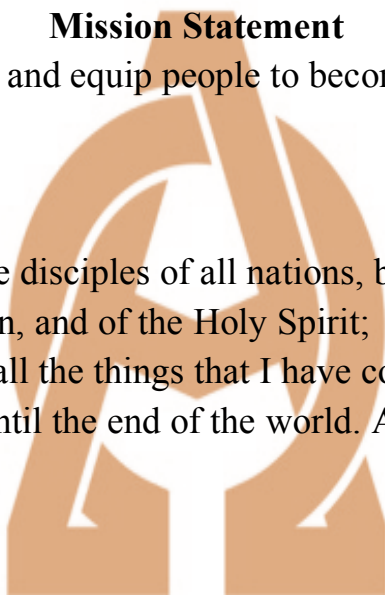
Mission Statement

We exist to reach, teach, and equip people to become followers of Jesus Christ for a lifetime.

Matthew 28:19-20

¹⁹Therefore, go and make disciples of all nations, baptizing them in the name of the Father, and of the Son, and of the Holy Spirit;

²⁰teaching them to keep all the things that I have commanded you and behold, I am with you every day, until the end of the world. Amen.



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Belief Statements

Statement of Diversity

Alpha & Omega Bible School admits students of any race, color, or national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students and does not discriminate on the basis of race, color, or national and ethnic origin in administration of its educational policies, admission policies, and other school-administered programs.

Our 16 Fundamental Truths of the Assemblies of God

<https://ag.org/Beliefs/Statement-of-Fundamental-Truths>

1. THE SCRIPTURES INSPIRED

The Scriptures, both the Old and New Testaments, are verbally inspired of God and are the revelation of God to man, the infallible, authoritative rule of faith and conduct. 2 Timothy 3:15-17; 1 Thessalonians 2:13; 2 Peter 1:21

2. THE ONE TRUE GOD

The one true God has revealed Himself as the eternally self-existent "I AM," the Creator of heaven and earth and the Redeemer of mankind. He has further revealed Himself as embodying the principles of relationship and association as Father, Son and Holy Spirit. Deuteronomy 6:4; Isaiah 43:10,11; Matthew 28:19; Luke 3:22

THE ADORABLE GODHEAD

a. Terms Defined

The terms "Trinity" and "persons" as related to the Godhead, while not found in the Scriptures, are words in harmony with Scripture, whereby we may convey to others our immediate understanding of the doctrine of Christ respecting the Being of God, as distinguished from "gods many and lords many." We therefore may speak with propriety of the Lord our God who is One Lord, as a trinity or as one Being of three persons, and still be absolutely scriptural. Matthew 28:19; 2 Corinthians 13:14; John 14:16-17

b. Distinction and Relationship in the Godhead

Christ taught a distinction of Persons in the Godhead which He expressed in specific terms of relationship, as Father, Son, and Holy Spirit, but that this distinction and relationship, as to its mode is inscrutable and incomprehensible, because unexplained. Luke 1:35; 1 Corinthians 1:24; Matthew 11:25-27; Matthew 28:19; 2 Corinthians 13:14; 1 John 1:3-4

c. Unity of the One Being of Father, Son and Holy Spirit

Accordingly, therefore, there is that in the Father which constitutes him the Father and not the Son; there is that in the Son which constitutes Him the Son and not the Father; and there is that in the Holy Spirit which constitutes Him the Holy Spirit and not either the Father or the Son. Wherefore the Father is the Begetter, the Son is the Begotten, and the Holy Spirit is the one proceeding from the Father and the Son. Therefore, because these three persons in the Godhead are in a state of unity, there is but one Lord God Almighty and His name one. John 1:18; John 15:26; John 17:11; John 17:21; Zechariah 14:9

d. Identity and Cooperation in the Godhead

The Father, the Son and the Holy Spirit are never identical as to Person; nor confused as to relation; nor divided in respect to the Godhead; nor opposed as to cooperation. The Son is in the Father and the Father is in the Son as to relationship. The Son is with the Father and the Father is with the Son, as to fellowship. The Father is not from the Son, but the Son is

from the Father, as to authority. The Holy Spirit is from the Father and the Son proceeding, as to nature, relationship, cooperation and authority. Hence, neither Person in the Godhead either exists or works separately or independently of the others. John 5:17-30; John 5:32; John 5:37; John 8:17,18

e. The Title, Lord Jesus Christ

The appellation, "Lord Jesus Christ," is a proper name. It is never applied in the New Testament, either to the Father or to the Holy Spirit. It therefore belongs exclusively to the Son of God. Romans 1:1-3,7; 2 John 3

f. The Lord Jesus Christ, God with Us

The Lord Jesus Christ, as to His divine and eternal nature, is the proper and only Begotten of the Father, but as to His human nature, He is the proper Son of Man. He is therefore, acknowledged to be both God and man; who because He is God and man is "Immanuel," God with us. Matthew 1:23; 1 John 4:2; 1 John 4:10; 1 John 4:14; Revelation 1:13; Revelation 1:17

g. The Title, Son of God

Since the name "Immanuel" embraces both God and man in the one Person, our Lord Jesus Christ, it follows that the title, Son of God, describes His proper deity, and the title, Son of Man, His proper humanity. Therefore, the title Son of God, belongs to the order of eternity, and the title, Son of Man, to the order of time. Matthew 1:21-23; 2 John 1:3; 1 John 3:8; Hebrews 7:3; Hebrews 1:1-13

h. Transgression of the Doctrine of Christ

Wherefore, it is a transgression of the Doctrine of Christ to say that Jesus Christ derived the title, Son of God, solely from the fact of the incarnation, or because of His relation to the economy of redemption. Therefore, to deny that the Father is a real and eternal Father, and that the Son is a real and eternal Son, is a denial of the distinction and relationship in the Being of God; a denial of the Father, and the Son; and a displacement of the truth that Jesus Christ is come in the flesh. 2 John 9; John 1:1; John 1:2; John 1:14; John 1:18; John 1:29; John 1:49; 1 John 2:22,23; 1 John 4:1-5; Hebrews 12:2

i. Exaltation of Jesus Christ as Lord

The Son of God, our Lord Jesus Christ, having by Himself purged our sins, sat down on the right hand of the Majesty on high; angels and principalities and powers having been made subject unto Him. And having been made both Lord and Christ, He sent the Holy Spirit that we, in the name of Jesus, might bow our knees and confess that Jesus Christ is Lord to the glory of God the Father until the end, when the Son shall become subject to the Father that God may be all in all. Hebrews 1:3; 1 Peter 3:22; Acts 2:32-36; Romans 14:11; 1 Corinthians 15:24-28

j. Equal Honor to the Father and to the Son

Wherefore, since the Father has delivered all judgment unto the Son, it is not only the express duty of all in heaven and on earth to bow the knee, but it is an unspeakable joy in the Holy Spirit to ascribe unto the Son all the attributes of Deity, and to give Him all honor and the glory contained in all the names and titles of the Godhead except those which express relationship (see Distinction and Relationship in the Godhead, Unity of the One Being of Father, Son and Holy Spirit, and Identity and Cooperation in the Godhead) and thus honor the Son even as we honor the Father. John 5:22,23; 1 Peter 1:8; Revelation 5:6-14; Philippians 2:8,9; Revelation 7:9-10; Revelation 4:8-11

3. THE DEITY OF THE LORD JESUS CHRIST

The Lord Jesus Christ is the eternal Son of God. The Scriptures declare:

- His virgin birth... Matthew 1:23; Luke 1:3; Luke 1:35

- His sinless life...Hebrews 7:26; 1 Peter 2:22
- His miracles...Acts 2:22; Acts 10:38
- His substitutionary work on the cross...1 Corinthians 15:3; 2 Corinthians 5:21
- His bodily resurrection from the dead...Matthew 28:6; Luke 24:39; 1 Corinthians 15:4
- His exaltation to the right hand of God...Acts 1:9; Acts 1:11; Acts 2:33; Philippians 2:9-11; Hebrews 1:3

4. THE FALL OF MAN

Man was created good and upright; for God said, "Let us make man in our own image, after our likeness." However, man by voluntary transgression fell and thereby incurred not only physical death but also spiritual death, which is separation from God. Genesis 1:26,27; Genesis 2:17; Genesis 3:6; Romans 5:12-19

5. THE SALVATION OF MAN

Man's only hope of redemption is through the shed blood of Jesus Christ the Son of God.

Conditions to Salvation

Salvation is received through repentance toward God and faith toward the Lord Jesus Christ. By the washing of regeneration and renewing of the Holy Spirit, being justified by grace through faith, man becomes an heir of God, according to the hope of eternal life. Luke 24:47; John 3:3; Romans 10:13-15; Ephesians 2:8; Titus 2:11; Titus 3:5-7

The Evidence of Salvation

The inward evidence of salvation is the direct witness of the Spirit...Romans 8:16

The outward evidence to all men is a life of righteousness and true holiness. Ephesians 4:24; Titus 2:12

6. THE ORDINANCES OF THE CHURCH

BAPTISM IN WATER The ordinance of baptism by immersion is commanded by the Scriptures. All who repent and believe on Christ as Saviour and Lord are to be baptized. Thus they declare to the world that they have died with Christ and that they also have been raised with Him to walk in newness of life.

Matthew 28:19; Mark 16:16; Acts 10:47,48; Romans 6:4

HOLY COMMUNION The Lord's Supper, consisting of the elements --bread and the fruit of the vine-- is the symbol expressing our sharing the divine nature of our Lord Jesus Christ (2 Peter 1:4, a memorial of his suffering and death (1 Corinthians 11:26, and a prophecy of His second coming (1 Corinthians 11:26, and is enjoined on all believers "till He come!"

7. THE BAPTISM IN THE HOLY SPIRIT

All believers are entitled to and should ardently expect and earnestly seek the promise of the Father, the baptism in the Holy Spirit and fire, according to the command of our Lord Jesus Christ. This was the normal experience of all in the early Christian Church. With it comes the endowment of power for life and service, the bestowment of the gifts and their uses in the work of

the ministry. Luke 24:49; Acts 1:4; Acts 1:8; 1 Corinthians 12:1-31 This experience is distinct from and subsequent to the experience of the new birth. Acts 8:12-17; Acts 10:44-46; Acts 11:14-16; Acts 15:7-9

With the baptism in the Holy Spirit come such experiences as:

- an overflowing fullness of the Spirit, John 7:37-39, Acts 4:8
- a deepened reverence for God, Acts 2:43, Hebrews 12:28
- an intensified consecration to God and dedication to His work, Acts 2:42
- and a more active love for Christ, for His Word and for the lost, Mark 16:20

8. THE INITIAL PHYSICAL EVIDENCE OF THE BAPTISM IN THE HOLY SPIRIT

The baptism of believers in the Holy Spirit is witnessed by the initial physical sign of speaking with other tongues as the Spirit of God gives them utterance. Acts 2:4

The speaking in tongues in this instance is the same in essence as the gift of tongues, but is different in purpose and use. 1 Corinthians 12:4-10; 1 Corinthians 12:28

9. SANCTIFICATION

Sanctification is an act of separation from that which is evil, and of dedication unto God. Romans 12:1,2; 1 Thessalonians 5:23; Hebrews 13:12

The Scriptures teach a life of "holiness without which no man shall see the Lord." Hebrews 12:14

By the power of the Holy Spirit we are able to obey the command: "Be ye holy, for I am holy." 1 Peter 1:15,16

Sanctification is realized in the believer by recognizing his identification with Christ in His death and resurrection, and by the faith reckoning daily upon the fact of that union, and by offering every faculty continually to the dominion of the Holy Spirit. Romans 6:1-11; Romans 6:13; Romans 8:1,2; Romans 8:13; Galatians 2:20; Philippians 2:12,13; 1 Peter 1:5

10. THE CHURCH AND ITS MISSION

The Church is the Body of Christ, the habitation of God through the Spirit, with divine appointments for the fulfillment of her great commission. Each believer, born of the Spirit, is an integral part of the General Assembly and Church of the Firstborn, which are written in heaven. Ephesians 1:22,23; Ephesians 2:22; Hebrews 12:23

Since God's purpose concerning man is to seek and to save that which is lost, to be worshipped by man, to build a body of believers in the image of His Son, and to demonstrate His love and compassion for all the world, the priority reason for being of the Assemblies of God as part of the Church is:

1. To be an agency of God for evangelizing the world. Acts 1:8; Matthew 28:19,20; Mark 16:15,16
2. To be a corporate body in which man may worship God. 1 Corinthians 12:13
3. To be a channel of God's purpose to build a body of saints being perfected in the image of His Son. Ephesians 4:11-16; 1 Corinthians 12:28; 1 Corinthians 14:12
4. To be a people who demonstrate God's love and compassion for all the world. Psalms 112:9; Galatians 2:10; 6:10; James 1:27

The Assemblies of God exists expressly to give continuing emphasis to this reason for being in the New Testament apostolic pattern by teaching and encouraging believers to be baptized in the Holy Spirit. This experience:

1. Enables them to evangelize in the power of the Spirit with accompanying supernatural signs. Mark 16:15-20; Acts 4:29-31; Hebrews 2:3,4
2. Adds a necessary dimension to worshipful relationship with God. 1 Corinthians 2:10-16; 1 Corinthians 12; 1 Corinthians 13; 1 Corinthians 14
3. Enables them to respond to the full working of the Holy Spirit in expression of fruit and gifts and ministries as in New Testament times for the edifying of the body of Christ and care for the poor and needy of the world. Galatians 5:22-26; Matthew 25:37-40; Galatians 6:10; 1 Corinthians 14:12; Ephesians 4:11,12; 1 Corinthians 12:28; Colossians 1:29

11. THE MINISTRY

A divinely called and scripturally ordained ministry has been provided by our Lord for the fourfold purpose of leading the Church in:

- Evangelization of the world. Mark 16:15-20
- Worship of God. John 4:23,24
- Building a body of saints being perfected in the image of His Son. Ephesians 4:11-16
- Meeting human need with ministries of love and compassion. Psalms 112:9; Galatians 2:10; 6:10; James 1:27

12. DIVINE HEALING

Divine healing is an integral part of the gospel. Deliverance from sickness is provided for in the atonement, and is the privilege of all believers. Isaiah 53:4,5; Matthew 8:16,17; James 5:14-16

13. THE BLESSED HOPE

The resurrection of those who have fallen asleep in Christ and their translation together with those who are alive and remain unto the coming of the Lord is the imminent and blessed hope of the church. 1 Thessalonians 4:16,17; Romans 8:23; Titus 2:13; 1 Corinthians 15:51,52

14. THE MILLENNIAL REIGN OF CHRIST

The second coming of Christ includes the rapture of the saints, which is our blessed hope, followed by the visible return of Christ with His saints to reign on earth for one thousand years. Zechariah 14:5; Matthew 24:27; Matthew 24:30; Revelation 1:7; Revelation 19:11-14; Revelation 20:1-6

This millennial reign will bring the salvation of national Israel,...Ezekiel 37:21,22; Zephaniah 3:19,20; Romans 11:26,27 ...and the establishment of universal peace. Isaiah 11:6-9; Psalms 72:3-8; Micah 4:3,4

15. THE FINAL JUDGMENT

There will be a final judgment in which the wicked dead will be raised and judged according to their works. Whosoever is not found written in the Book of Life, together with the devil and his angels, the beast and the false prophet, will be consigned to the everlasting punishment in the lake which burneth with fire and brimstone, which is the second death. Matthew 25:46; Mark 9:43-48; Revelation 19:20; Revelation 20:11-15; Revelation 21:8

16. THE NEW HEAVENS AND THE NEW EARTH "We, according to His promise, look for new heavens and a new earth wherein dwelleth righteousness." 2 Peter 3:13; Revelation 21; Revelation 22

School Overview

Alpha and Omega Bible School receives all teaching material from Global University Berean School of the Bible:

Accreditation

Global University is accredited by the Higher Learning Commission. Contact information: The Higher Learning Commission, 230 South LaSalle Street, Suite 7-500; Chicago, Illinois 60604-1411; Telephone: 800.621.7440 and 312.263.0456; Fax: 312.263.7462; E-mail: info@hlcommission.org; Website: www.hlcommission.org

Global University has been approved by the **State of Missouri** to participate in the **National Council for State Authorization Reciprocity Agreements (NC-SARA)**. NC-SARA is a voluntary, regional approach to state oversight of postsecondary distance education. Website: www.nc-sara.org

State Certification

The university is incorporated in the State of Missouri and is certified to operate by the **Missouri Coordinating Board for Higher Education (CBHE)**. Website: <http://dhe.mo.gov/cbhe/>

Memberships

Global University is a member of the Alliance for Assemblies of God Higher Education (AAGHE), the American Association of Collegiate Registrars and Admissions Officers (AACRAO), the Asia/Pacific Theological Association (APTA), the Association for Pentecostal Theological Education in Africa (APTEA), and the Council for Advancement and Support of Education (CASE).

LEADERSHIP @ ALPHA & OMEGA BIBLE SCHOOL

The school's highly skilled and experienced leadership team is eager to serve you through the provision of Global University (Berean School of the Bible) education. Communication with the students is important to us, contact the school's leaders with any questions or concerns through the following course. If a face to face encounter is necessary, we kindly ask that it is scheduled in advance.

Rev. Obed Jimenez, Senior Pastor EDR, Instructional Facilitator
English course
obed_pastor@yahoo.com
(956) 638 7811

Debbie Jimenez, Pastor
Administrative Assistant
Debbiejimenez777@yahoo.com
(956) 581 4774

Rev. Evaristo Escamilla, Associate Pastor, Instructional Facilitator
Spanish course
evaristo.escamilla@yahoo.com
(956) 432 1969 (Text Message)

Sandra L. Garza-Escamilla, *Volunteer* Director
RN.SANDI@YAHOO.COM
(956) 529 3015 (Text message)



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Diploma offered

Upon successful completion of the three levels of this program and abiding to the syllabus as of every course, the student will have the privilege of applying for the a diploma; students who desire a Global University certificate or diploma are required to submit a graduation request and pay a program completion fee.

DIPLOMA IN MINISTERIAL STUDIES

Course Schedule for instruction

Mondays

6:30 p.m. 8:30 p.m. (prompt)

School calendar

For the first semester:

Christ in the Synoptic Gospels (**RR:** Title: Life of Christ [1st ed.] by Ralph Riggs, ISBN 1891110128, Publisher GPH)

January 27	February 03	February 10	February 17	February 24	March 02	March 09	March 16	March 23 Teacher /Student Conference
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Acts: The Holy Spirit at Work in Believers (**RR:** Title: Acts: A Logion Commentary [Rev. ed.] by Stanley M. Horton

ISBN 0882433040, Publisher: GPH)

April 06	April 13	April 20	April 27	May 04	May 11	May 18	May 25	March 30
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Prison Epistles: Colossians, Philemon, Ephesians, & Philippians (**RR:** Ephesians [1st ed.] by Francis Foulkes

[Tynale New Testament Commentary], ISBN 978-0-8308-4240-7, Publisher: InterVarsity Press)

June 01	June 08	June 15	June 22	June 29	July 06	July 13	July 20	July 27
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Note: New Student Orientation Dates:

January 27

March 30

June 01

Note: First Teacher/Student Conference

March 23

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Involvement and Communication

Formal teacher conferences are scheduled twice per school year to facilitate open communication between teachers regarding students' progress. Refer to the school calendar for specific dates.

Progress Reports and Report Cards

Progress reports will be sent to students at the end of each course with cumulative data on their performance and progress.

Textbooks, Supplies, and Laptops

Alpha & Omega Bible school will hand deliver each student their textbook, study guide, syllabus, and other pertinent material for each corresponding course upon receipt of payment of each (as soon as it is delivered to the school). Each student is responsible for providing their own supplies such as paper, pencil, ruled paper for annotations and highlighters. Each student has the option of bringing their own laptops fully charged. Alpha & Omega Bible School is not responsible for the loss or theft of such articles.

Attendance / Tardiness

Instruction at Alpha & Omega Bible School begins **promptly at 6:30 p.m.**, and it is critical that all students be prepared to begin instruction on time. A student who is late misses valuable instructional time. Only one absence allowed per course due to the load work of each course. For other situations it will be considered on an individual basis by the administration. It is imperative to remain up to date with all assignments on the syllabus.

Fire Drills/Evacuations

The school will have at least one fire drill per semester within the school year. Specific signals and procedures have been established for all types of disaster drills, and safety areas have been designated. Facilitators are equipped with instructions; during these drills, no one will be allowed to enter or leave the school. Please be patient and understanding of this important rule. Your safety is our number one concern.

Health and Safety

Accidents

The student's emergency contact will be notified immediately by phone whenever medical emergency occurs and an Incident Report will be kept in the student's permanent file. In such cases, it is especially crucial that the school has working phone numbers for students' family and for alternate contacts in the event that family is unavailable. Please be vigilant in keeping the school's records up-to-date.

Student Conduct

The following rules apply in every classroom and throughout the school; these expectations will facilitate the creation of a safe and orderly learning environment.

Alpha & Omega Standards of Conduct

All rule/standard interpretation will be left to the discretion of the school leaders.

- Students will follow all regulations from the Alpha & Omega Student Handbook.
- Students will work on assigned material and will refrain from sleeping, distracting other students, and disrupting the learning environment in compliance with facilitators directives.
- Student will be on time; loitering outside the building will not be permitted; parking in designated areas is expected. Adhering to city ordinance gives evidence of submission to the Lord.
- Students will only use computers for academic purposes (research, test prep, teacher assigned projects/websites). Abstain from engaging in social media during instruction time. Students will set cellphones to silent mode during instruction time.
- Student will demonstrate the ability to resolve conflicts without physical and/or verbal misconduct.
- A student shall not possess consume or be under the influence of any alcoholic beverage of any kind or any substance represented to be alcohol.
- A student shall not sell, attempt to sell, transmit, or attempt to transmit drugs or substances represented or thought to be drugs by the buyer, on school property, or at a school function, or on any property used by the school.
- Student will abstain from bringing any handguns to Alpha & Omega Bible School premises. A student shall not possess, handle, or transmit any firearm. A firearm is considered to be any weapon (including a starter gun, shotgun, stun gun, taser or other hunting or sporting gun).
- Student will refrain from any intentional physical contact that causes injury to another person.

HELPFUL SUGGESTIONS

Credit for this portion given to the graduate student handbook of Global University.

Keeping in mind the following tips will contribute to successful completion of your selected program by independent study.

1. Approach your studies with a maximum effort from the start. This will save you from the added pressure of trying to catch-up later.
2. Learn how to manage your time efficiently and effectively. With independent study comes the responsibility of making choices as to how much time you will need for your studies.
3. Make your schedule for turning in assignments and stick to it. The following program and course journals will allow you to plan and track your progress.
4. Get involved in active ministry in your local church. This will allow you to apply what you are learning through independent study.

Examinations

Credit for this portion given to STUDY GROUP MANUAL Policies effective January 1 , 2019 of Global University.

1. On-line Exams. Berean School of the Bible exams are available to be taken online utilizing a password system. It is recommended that students take advantage of this system. It provides immediate feedback, giving the student his or her exam score and a list of the objectives related to missed questions.
2. Print Exams. If printed exams are preferred, be sure to fill out the Scantron forms completely when exam is taken. Include student's name, student number, course number, and exam form in the appropriate location.
3. Student e-mail accounts are created on Global University's Web site for each student at the time of enrollment. Final grade reports (FGR) are sent to this address. The Study Group will be notified when a student's FGR is available online if the student has granted permission for release of academic information on his or her registration form. Section
4. The following items should be returned when the course is complete. ◇ The exam itself ◇ The Scantron form (Please do not staple anything to the Scantron form.) ◇ The closed-book exam validation certificate (exam cover sheet) ◇ The Service Learning Requirement (SLR) Report.
5. Retake Exams. If a student fails an examination, he or she is allowed one retake and is charged a retake fee. An alternate exam will be administered for the retake. If the student fails the retake, he or she must re-enroll in the course by paying the current tuition fee and then pass the final examination to receive credit for the course.

Completing Courses and Programs

Credit for this portion given to STUDY GROUP MANUAL Policies effective January 1 , 2019 of Global University.

1. Most Berean courses require that the student submit a Report Form for the SLR assignment. [EXCEPTION: The Ministerial Internship courses and older Berean courses which require a textbook do NOT have SLR assignments.] This assignment is found in the Essential Course Materials (ECM) section in the back of the course Independent-Study Textbook. This report form should be submitted along with the student's exam. The SLR report can be submitted online either through the online course or the generic SLR form on our website.
2. As students complete their courses, they will receive a final grade report (FGR) for each course. • Students who desire a Global University certificate or diploma are required to submit a graduation request and pay a program completion fee.
3. Students are strongly encouraged to pursue a lifetime of learning. Berean School of the Bible courses are eligible for transfer, under certain restrictions, into a Bachelor of Arts degree program.

Berean Service Learning Requirement Form

Course Title and Number: _____

Name: _____

Student
Number: _____

Date: _____

1a. Ministry Activity Date: (MM/DD/YYYY)

1b. Description of ministry activity and its content: Briefly describe your ministry activity in the space provided. (You are encouraged to engage in ministry such as sharing your faith with unbelievers, or other activities that may be outside your comfort zone.)

1c. Identify related course content by chapter, lesson, or page number.

2. Results: What resulted from your own participation in this activity? Include descriptions of people's reactions, decisions to accept Christ, confirmed miracles, Spirit and water baptisms, life changes, etc. Describe the individuals or group who benefited from or participated in your ministry activity. Use numbers to describe results when appropriate (approximate when unsure).

3. Record numbers here:

Unbelievers witnessed to? New decisions for Jesus? Holy Spirit Baptisms? Other?

4. Reflection: Answer the following questions based on your experiences in completing this assignment:

Did this activity satisfy an evident need in others? How so? _____

Were you adequately prepared to engage in this activity? Why or why not? _____

What positive or negative feelings were you aware of while you were completing this activity? _____

In what ways were you aware of the Holy Spirit's help during your ministry activity? _____

What would you change if you did this ministry activity again? _____

What strengths or weaknesses within yourself did this assignment reveal to you? _____

Did you receive feedback about this activity? If so, describe. _____

Service Learning Requirements

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Most Berean courses require a service learning requirement (SLR) assignment. This is an opportunity for the student to practice in ministry the concepts being learned. The assignment report form must be submitted to Global University. A grade for the course will not be assigned until the student has satisfactorily completed this assignment.

(Required Component — Graded “Acceptable” or “Unacceptable”)

All students are required to complete a service learning requirement for each course and submit a summary assessment report to indicate application of benefits derived from the course. The assessment report should give evidence of the student’s ability to apply concepts presented in the course to a ministry and/or professional setting. This applies to all course enrollments January 1, 2012, and later. Service Learning Process Global University’s courses are designed for you to engage in independent learning. This approach challenges you to view each course in three distinct manners: Reflection, Evaluation, Valuation. This is known as the REV principle.

1. This first step is your reflection on the content of the course as you consider how the subject matter under investigation relates to your own theology of ministry and your ministry goals or objectives.
2. The second step, evaluation, is the process of critical analysis and the cognitive ordering of information and materials into thoughtful and potentially useful patterns and structures.
3. The third step, valuation, invites you to apply the acquired knowledge and skills in a personally integrated, effective, and cohesive fashion.

Service Learning Components You will submit a service learning assessment report with the final assignment for each course. In this report, you should analyze what you have learned in the respective course and apply the REV principle as it relates to your ministry or professional setting. Your assessment report should include the following:

1. The objective of the application. Describe a realistic goal or objective that you would like to accomplish through this Service Learning Requirement. **Examples include:**
 - Write and deliver a sermon that is true to the biblical text as well as relevant and applicable to your audience;
 - apply the principle of brief counseling in helping couples to improve the quality of their marriage;
 - prepare a lesson outline that applies what you have learned in this course and teach that lesson to the appropriate age-level group.
2. The method of application. Describe the method or technique you will use to reach your stated objective. The focus here is on interaction with people. If you intend to use an Internet-based method (such as blogging, Facebook posting, or other social media approaches), you must

document responses and engagement with other people. Examples include counseling, preaching, teaching, interviewing, and witnessing.

3. The results of application. Report and comment on the total number of people reached within your objective, and comment on any individual responses pertinent to the objective, methods, or results of the application.

The mentor will evaluate your report as satisfactory or unsatisfactory. Credit for a course will be recorded and a course grade issued only after you submit a satisfactorily completed service learning report for the course. Questions about the completion of this report should be directed to your mentor.

Alpha & Omega Mentor's: Rev. Obed Jimenez, Senior Pastor, Rev. Evaristo Escamilla, Associate Pastor

♦ To receive a grade for this course, you must submit a satisfactory SLR assessment report with your final assignment.

How the final exam will be graded:

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Berean School of the Bible final exams are designed to measure students' mastery of the full breadth of each course's content. This means that the exam score represents approximately how much of the course content a student learned. For example, **a final exam score of 43 correct answers out of a possible 50 questions indicates that the student mastered approximately 86% of the course content.**

Alpha & Omega Bible School grades courses based on the following scale.

90–100%	A 4.0	Superior
80–89%	B 3.0	Good
70–79%	C 2.0	Satisfactory
0–69%	F 0.0	Fail

The final exam is 100% of the course grade; however, there are requirements that must be fulfilled prior to presenting the final exam. The requirements are:

1. Following all the assigned classwork and homework detailed in the syllabus.
2. Completing the Service Learning Requirement (SLR).

The church-based option provides relational networking, motivation, accountability, and enrichment for busy adults who sometimes need encouragement and accountability.

Lesson Chart for Courses

These courses are divided into units, then chapters, then lessons. Follow your syllabus carefully that you may stay on track with classwork, assignments, etc. Courses will be taken in this order.

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Level 1: Certified Minister Courses

Course#	Course Title	CEU's	Units	Chapters	Lessons
BIB 114	Christ in the Synoptic Gospels	5	3	13	43
BIB 115	Acts: The Holy Spirit at Work in Believers	5	4	13	38
BIB 117	Prison Epistles: Colossians, Philemon, Ephesians, & Philippians	5	3	13	40
BIB 121	Introduction to Hermeneutics: How to Interpret the Bible	5	4	15	41
THE 114	Introduction to Pentecostal Doctrine	5	5	13	35
THE 142	Assemblies of God History, Missions, and Governance	5	3	14	35
MIN 123	The Local Church in Evangelism	5	4	15	42
MIN 171	A Spirit-Empowered Church	5	3	17	43
MIN 181	Relationships and Ethics in Ministry	5	4	15	46
MIN 191	Beginning Ministerial Internship	6	4	N/A	12

Level 2: Licenses Minister Courses

BIB 212	New Testament Survey	5	3	13	38
BIB 214	Old Testament Survey	5	5	15	47
BIB 215	Romans: Justification by Faith	5	3	8	26
THE 211	Introduction to Theology: A Pentecostal Perspective	5	3	13	36
THE 245	Eschatology: A Study of Things to Come	5	4	13	37
MIN 223	Introduction to Homiletics	5	4	14	43
MIN 251	Effective Leadership	5	3	12	35
MIN 261	Introduction to Assemblies of God Missions	5	4	11	29
MIN 281	Conflict Management for Church Leaders	5	3	7	25
MIN 291	Intermediate Ministerial Internship	6	4	N/A	12

Level 3: Ordained Minister Courses

BIB 313	Corinthian Correspondence	5	4	11	29
BIB 318	Pentateuch	5	5	13	36
BIB 322	Poetic Books	5	3	8	27
THE 311	Prayer and Worship	5	3	12	37
MIN 325	Preaching in the Contemporary World	5	4	12	27
MIN 327	Church Administration, Finance, and Law	6	4	13	33
MIN 381	Pastoral Ministry	5	4	15	46
MIN 391	Advanced Ministerial Internship	6	4	N/A	12

FEES

New Student Application Fee	\$30.00
Per course Fee.....	\$125.00
Exam Retake Fee (failed first attempt).....	\$25.00
Course Re-Enrollment Fee	\$55.00
(option to re-enroll when an exam has been failed twice)	
Transcript Fee.....	\$ 5.00
Certificate/Diploma Fee (per program) Individual Certificate Level.....	\$15.00
Complete Diploma.....	\$30.00
No refunds given.	

